

RESPONSIBLE SOURCING POLICY

Working In Partnership With Our Supply Chain

Introduction

At CityAxis we recognise that our operations can have significant economic, environmental and social impacts. We therefore act in a socially responsible manner through sustainable procurement and by working with our stakeholders to act fairly and treat others with respect. To ensure this we have developed the CityAxis Responsible Sourcing Policy that governs our decisions to procure goods, works and services that will reduce consumption of primary resources, increase value for money and use materials with fewer negative impacts on the environment. We call this operating sustainably, but recognise that others may refer to this as corporate responsibility ('CR') or corporate social responsibility ('CSR').

CityAxis Responsible Sourcing Policy

- Ensuring compliance with all relevant legislation, at a minimum, and keeping informed of sustainability best practice by engaging with relevant external bodies and participating in industry forums.
- Measuring and monitoring performance against sustainability key performance indicators.
- Procure all timber and steel products from legal and sustainable sources, and procure with a preference other construction materials from recognised responsible sourcing schemes.
- Work with our supply chain partners and local agencies to find appropriate opportunities for skills, training, work experience and apprenticeships at a local level.
- Act with integrity in all our business activities.
- At all times be open, transparent and fair in our communications and dealings with our business partners, and will fulfil the payment terms and contract agreed conditions.
- Ensure that fair contract prices and terms are applied and respected, and that ethical, human rights and labour standards are met.
- We will ensure that information about suppliers and sources of material are evaluated and necessary information is collected to enable effective risk assessment.
- We will carry out risk assessment of all suppliers and supplies of wood and steel to evaluate the risk that the material or products being sourced originates from an illegal source or has been illegally traded. In case risks are identified and cannot be classified as negligible then we will carry out appropriate risk mitigating actions to avoid any potential risk.

By ensuring the above policy guidelines are followed we hope that CityAxis display our commitment to social, environmental and economic responsibility.

Signed:  _____

Date: 28th February 2020

Position: Managing Director

Review: February 2021